

Request for letter of attestation

* Note: Please contact InfoService should you require any of the following documents: official Transcript, confirmation of your status (full-time, part-time), confirmation of your program of study, confirmation of your year of study, or confirmation of degree conferred. Also, please allow 5 business days to prepare your letter of attestation. During enrollment period, please allow up to 10 business days.

Given Name and Surname: _____

Student Number: _____ E-mail: _____@uOttawa.ca

I would like a letter of attestation that confirms the following:

That I have completed the requirements of the following program:

The number of credits completed

Other

Please specify: _____

I would like the letter of attestation:

To be written in **English** or in **French**

To be stamped with the official seal of the Faculty of Science

To be sealed in an envelope

To be picked up by myself

To be sent to the following e-mail: _____

To be sent to the mailing address below:

To the attention of: _____

Address: _____

I understand that at all times my personal information will be protected in accordance with the Freedom of Information and Protection of Privacy Act.

Student signature : _____ Date : _____